

We would like to get as much information as possible this spring to prepare for accreditation and to validate the Core Abilities rubrics and the assessment process we are using.

Here's how you can help!

First: Complete Core Ability Course Mapping Forms

- Faculty identify which Core Abilities are addressed in their courses by completing a Course Mapping Form.
- Only courses that can be used towards completion of an Associate degree or BSN degree need to be mapped.
- Process is similar to completing a Course Outline form in that:
 - one Course Mapping Form is completed for each course
 - if multiple sections of a course are offered, the Course Mapping Form indicates what is representative of all the sections of the course, regardless of instructor or mode of instruction
- Process is different from completing a Course Outline form in that:
 - the Course Mapping Forms are **not** forwarded to IPC
- We would like Course Mapping Forms completed by the end of the 8th week of spring quarter, May 23. Completed forms should be submitted to Division Deans.

Workshop to Complete Core Ability Course Mapping Forms

May 9, 2:30-4 p.m., ST 127, TJL 116, OCP 109

May 13, 11:30-1 p.m., HL 110, OCP 221, TJL 111

Faculty (full and part-time) will be paid a \$150 stipend for attending one of the Workshops to learn the process

Registration required, please register by contacting Karen Hulsebosch
khulsebosch@olympic.edu or 475x7736

Second: Collect Samples of Student Work

- After the Course Mapping Forms are completed, we would like faculty to determine which assignments in their courses will provide the best evidence of student achievement of a particular Core Ability.
- We would like samples from a wide range of disciplines that address one or more of the following Core Abilities:

Thinking

Communication

Information Literacy and Technology

- We do not need samples from every course; departments determine the best place to gather samples.
- We do not need samples of work from every student in a course; we would like 6-8 random samples of student work from each course. (Suggestion: have students turn in two copies of their work, one you submit for this assessment process and one you grade and return to the student.)
- Submit these samples to your Division Dean along with a copy of the Course Mapping Form for the course.

Third: Volunteer to help Rate Samples of Student Work using the Core Abilities Rubrics

- A team of faculty will rate samples of student work using the rubrics.
- Attempts will be made to involve faculty from many different departments on campus to ensure objectivity in rating and broad-based familiarity and collaboration in the process.
- Once the ratings are completed, the rating results are compiled and analyzed. The assessment process will also be analyzed to determine what changes are necessary for improvement.
- Results will be communicated to the College during Opening Days.

If you are interested in serving as part of a team to rate samples of student work as part of Instructional Level Assessment, complete and return the form below. Efforts will be made to include faculty from a broad range of disciplines in this process.

Sign Up Form for Rating Samples of Student Work

YES, I would like to participate as part of a team in **Institutional Level Assessment** of Core Abilities.

As part of this process, I agree to work with other faculty using the common Core Ability rubric the 4th and 5th Friday of summer term, **July 18 and July 25, 9am - 3pm.**

I understand I will receive a \$900 stipend for participating in this entire two-day process.

Institutional level assessment will focus on the following Core Abilities this year. Please check the box below indicating which Core Abilities you would like to help assess as part of this process: (check all that apply)

Thinking

Communication

Information Literacy and Technology

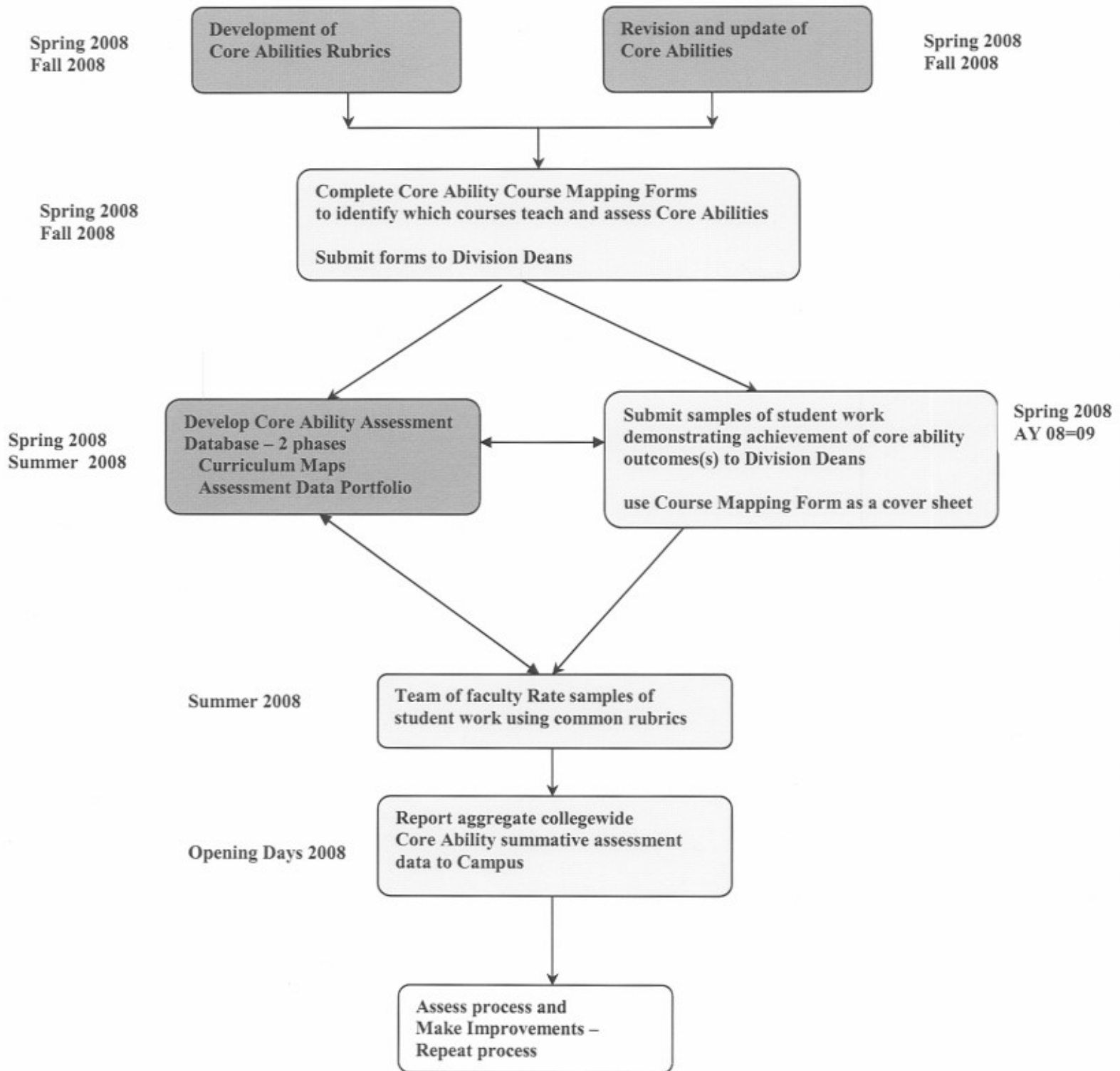
Please return this form by Friday May 30, 2008 to Karen Hulsebosch, MESH.

Discipline: _____ **Division:** _____

Faculty Name (please print): _____

Faculty Signature: _____

Core Abilities Assessment Process & Timeline



Pink = completed; **Yellow** = in progress or next steps for this first cycle; **Blue** = future steps

Core Ability Course Mapping Form **SAMPLE**

Outcome: Check this box if the outcome is a learning outcome for this course.

View the *rubric* to see performance indicators for the outcome, X:\Shared Documents and Forms\Core Abilities

Demonstrate Competence: Check this box if students are asked to demonstrate their competence on this outcome through homework, projects, test, etc.

Example: Give **one** example of how students demonstrate their competence, such as “Completing a research paper on a topic covered in this course” or “Essay questions are used on exams.”

Not Covered: Check this box if this outcome is not addressed in these ways in this course.

(Optional) Comment: Offer additional information to help clarify this course designation.

Course Number and Title:		Date Submitted:		
Faculty Name:		SAMPLE		
<input type="checkbox"/>	Core Ability	Outcome	Demonstrate Competence	Not Covered
COMMUNICATION				
<input type="checkbox"/>	Outcome 1: Graduates understand and produce effective oral communication.	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/>
<u>Example</u> : give one example of how students demonstrate their competence (255 characters or less)				
<u>(Optional) Comment</u> :				
<input type="checkbox"/>	Outcome 2: Graduates understand and produce effective written communication.	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/>
<u>Example</u> : give one example of how students demonstrate their competence (255 characters or less)				
<u>(Optional) Comment</u> :				
<input type="checkbox"/>	Outcome 3: Graduates understand and use effective non-verbal communication skills.	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/>
<u>Example</u> : give one example of how students demonstrate their competence (255 characters or less)				
<u>(Optional) Comment</u> :				
<input type="checkbox"/>	Core Ability	Outcome	Demonstrate Competence	Not Covered
THINKING				
<input type="checkbox"/>	Outcome 1: Graduates engage in critical analysis.	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/>
<u>Example</u> : give one example of how students demonstrate their competence (255 characters or less)				
<u>(Optional) Comment</u> :				
<input type="checkbox"/>	Outcome 2: Graduates engage in creative problem solving.	<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/>
<u>Example</u> : give one example of how students demonstrate their competence (255 characters or less)				

(Optional) Comment:

Outcome 3: Graduates engage in quantitative reasoning.

YES

YES

Example: give one example of how students demonstrate their competence (255 characters or less)

(Optional) Comment:

Core Ability

Outcome

Demonstrate
Competence

Not
Covered

INFORMATION LITERACY and TECHNOLOGY

Outcome 1: Graduates use strategies that enhance the acquisition of knowledge.

YES

YES

Example: give one example of how students demonstrate their competence (255 characters or less)

(Optional) Comment:

Outcome 2: Graduates evaluate and appraise sources.

YES

YES

Example: give one example of how students demonstrate their competence (255 characters or less)

(Optional) Comment:

Outcome 3: Graduates use technology and information ethically and responsibly.

YES

YES

Example: give one example of how students demonstrate their competence (255 characters or less)

(Optional) Comment:

Outcome 4: Graduates use various inquiry tools and different formats of information e.g. media.

YES

YES

Example: give one example of how students demonstrate their competence (255 characters or less)

(Optional) Comment:

Outcome 5: Graduates use technology and information appropriate to field or discipline, synthesizing information to formulate insights and create knowledge.

YES

YES

Example: give one example of how students demonstrate their competence (255 characters or less)

(Optional) Comment: